

**VACES Board Meeting  
VCA Convention, Williamsburg, VA  
November 20, 2003 Meeting Minutes**

**Members Present :** Tamara Davis, Kathleen May, Renee Staton, Ed Cannon, Tammi Milliken, Rosemary Hughes, Bob Pate, Jim Thornton, Jack Culbreth, Sandra Lopez, Gary Houseman, Linda Grubba, Elaine Almarode, Anne Lewis, Rick Gressard, Judy Stone, Nancy Bodenhorn, Harriet Glasoff, Kathleen Thorell, Shunda Brown, Tammy Feaster, Jeanne Booth, Susan Leone, Steve Nielsen, Gerard Lawson, Lennie Echterling, Angela von Hayek-Gunn

**Call to Order:** President Tammy Davis called the meeting to order and asked for corrections to last meeting's minutes. The minutes were approved as written.

**Treasurer's Report:** Ed Cannon explained that Don Ayers had turned over bookkeeping and accounting to him. Ed reported a balance of \$ 2294.72 in the VACES account as of Nov 1, 2003.

**Liaison Reports:**

- **School Counseling** –Nancy Bodenhorn reported that the board had approved the state School Counseling Standards. Also, she suggested a scholarship program to support graduate students' membership in VCA, VACES, and VASCA.
- **Community Counseling** – Steve Nielsen reported that the number of services provided by the CSBs has not improved, they do not provide counseling services for the chronically mentally ill, which has led to overdependence on sliding scale programs. On a more positive note he indicated that managed care was on its way out. Most insurance company currently cover 26 mental health visits per year, according to his sources. Rosemary reported that due to a change in custody laws, counselors can no longer be compelled to testify in favor of any parents they have previously worked with.
- **Graduate Student** – Tammi Milliken reported that the 2004 Graduate student conference would be held on Feb 20 in Williamsburg. She encouraged faculty to promote submitting proposals, which were due Dec 15, 2003. Many students who presented at the 2003 conference had subsequent presentations at SACES and VCA. The format of the next conference will be 35 presentations, with poster sessions during lunch. Also lunch will be provided. Kathleen suggested that each graduate program send at least one faculty member to support their students. This is an excellent opportunity for faculty to meet students and talk to master's students about their doctoral programs.  
Tammi suggested that faculty members submit names of outstanding students for recognition in the VACES newsletter. Also, she asked about the possibility of instituting a research grant for students and volunteered to work on guidelines to be presented at the next meeting.  
VACES sponsored three students, Ed Cannon, Shunda Brown, and Josephine Kim to participate in leadership training at the SACES conference. Ed and Shunda

reported on their experience. Tammy Davis explained that all students can participate in this training opportunity, but VACES can only sponsor one student in the future. She will develop a process for how students can apply for this opportunity.

- **Web Page** – Lennie shared that the VACES web page now has links to all counselor education programs in VA. Also, there is access to the VACES newsletter and the proposal form for the graduate student conference.
- **Newsletter** – Tammy Davis thanked Jeanne Booth for the latest edition of the VACES newsletter, which was distributed via e-mail to those members for whom Tammy had e-mail addresses. Only 15 newsletters were mailed. Tammy and Jeanne stressed that this was a substantial cost and time savor. After a short discussion it was decided to distribute future newsletters via e-mail.

#### **Old Business:**

- **Supervisory Guidelines** – Rosemary Hughes reported that training in supervision may be put into the continuing education requirements for LPCs that the State licensure board is considering. Tammy Davis explained that a committee had been formed to develop a curriculum for a VACES sponsored supervision training, which will target training of site supervisors for master's level community and school counseling internship sites.
- **Membership**- no report

#### **New Business:**

- **Nomination of VACES officers** – Tammy Davis explained that the office of president –elect and secretary were open and asked for nominations. Renee nominated Kathleen May for president- elect. Ed Cannon nominated Tammie Feaster for secretary and Tammi Milliken Nominated Angela von Hayek for secretary. Further nomination can be made to Renee Staton until January 15, 2004. Since the by-laws require elections being done by mail, ballots will be sent out in February to the general membership.
- **VCA Board:** Renee announced that the VCA now provides liability insurance.
- **VCA Journal:** Victoria Foster and Tammy Davis are the new editors for the VCA journal. A journal will be published May1, 2004 with another one planned by the next convention.

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The meeting was adjourned at 5 p.m.

*Respectfully submitted by Angela von Hayek*